

LESSON PLAN COVER SHEET

COURSE TITLE: Investigator Training Program	
LESSON TITLE: Basic Financial Fraud Investigations	
INSTRUCTOR(S): Bureau Instructors	
PREPARED BY:	Date:
REVISED BY:	REVISION DATE:

TIME FRAME:
SUGGESTED SCHEDULE: Within First Year

TARGET AUDIENCE/SIZE: Newly Hired Investigators
SPACE REQUIREMENTS:

PERFORMANCE OBJECTIVES: <i>At the end of this session, participants will be able to:</i> 1. Gain an understanding of Basic Financial Fraud Investigations
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EVALUATION PROCEDURES: <i>(Testing Methodology)</i>
TEACHING METHODS:

LESSON PLAN WORK SHEET

EQUIPMENT AND SUPPLIES NEEDED:

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|---|---|
| <input checked="" type="checkbox"/> Laptop | <input type="checkbox"/> P/A System |
| <input checked="" type="checkbox"/> Presentation software | <input type="checkbox"/> Demonstration Models |
| <input type="checkbox"/> Dry Erase board/Chalkboard | <input type="checkbox"/> Pencils |
| <input type="checkbox"/> Audio player | <input type="checkbox"/> Pens |
| <input type="checkbox"/> Electrical power strip & cords | <input type="checkbox"/> Chalk |
| <input type="checkbox"/> Computer extension cords | <input type="checkbox"/> Marking Pens |
| <input type="checkbox"/> Remote control for laptop | <input type="checkbox"/> Dry Erase Board Pens |
| <input type="checkbox"/> LCD Projector | <input type="checkbox"/> Masking Tape |
| <input type="checkbox"/> Inert/unloaded training aids | <input type="checkbox"/> Eraser |
| <input type="checkbox"/> DVD/VHS Player | <input type="checkbox"/> Video Tape |
| <input type="checkbox"/> Video Camera & tripod | <input type="checkbox"/> Audio Tape |
| <input type="checkbox"/> Television | <input type="checkbox"/> Evaluations |
| <input type="checkbox"/> Tape recorder | <input type="checkbox"/> Writing Paper |
| <input type="checkbox"/> Student manuals | <input type="checkbox"/> Testing Material |
| <input type="checkbox"/> Other: Red Gun/Rifle | |

REFERENCES:

Presentation materials

STUDENT MATERIALS:

1. Laptop computer

INSTRUCTOR MATERIALS:

1. Presentation materials
2. Laptop

INSTRUCTIONAL CONTENT	TRAINER NOTES
1. Definition of Fraud	
2. Elements of Fraud	
3. Crimes Common in Fraud	
4. Perjury	
5. Embezzlement	
6. Filing a False Instrument	
7. Grand Theft	
8. Forgery	
9. False Financial Statement	
10. Identity Theft	
11. Fraud Units at BOI	
12. Healthcare Fraud	
13. Auto Insurance Fraud	
14. Real Estate Fraud	
15. High Technology Crimes	
16. Banking Institutions	
17. Types of Checks	
18. Essentials of a Check	
19. Life Cycle of a Check	
20. Credit Cards	
21. Parts of a Credit Card	
22. Analyzing a Credit Card	
23. Bank Identification Number	
24. Security Features	
25. Credit Card Resources	
26. Case Management	
27. Case Progress Log	
28. Investigating your Investigation	
29. Considerations	
30. Asset Forfeiture	